

<p>1. The basics, reading, writing, arithmetic, speaking and listening.</p> <p>Every student assignment.</p> <p>2. Think creatively, make decisions, solve problems, see things in the "mind's eye," learn and reason.</p> <p>Every student assignment.</p> <p>3. Character and self-discipline, a sense of individual responsibility, self-esteem and integrity.</p> <p>Pages 1-4, 14-15, 23-24, 29, 32-33, 38, 39-41, 47-48, 57-58, Performance Assessment.</p> <p>4. Resources, ability to handle and allocate time, money, materials, space and staff.</p> <p>Pages 5-6, 14-15, 16, 17, 20-21, 22, 23-24, 32-33, 34, 37, 39-41, 42, 47-48, 49, 56.</p> <p>5. Teamwork, the ability to work in teams, teach others, serve customers, negotiate and work well with people from culturally diverse backgrounds.</p> <p>Pages 14-15, 18-19, 22, 23-24, 26, 27, 32-33, 37, 39-41, 44, 45, 52, 57-58, 60.</p> <p>In addition, almost every assignment supports this skill if the instruction is delivered in cooperative groups.</p> <p>6. Research skills, the ability to find information, judge whether it is useful or not, organize it, maintain files, interpret it, communicate it and use computers to process it.</p>	<p>Pages 5-6, 12, 13, 20-21, 22, 25, 28, 29, 30, 31, 36, 42, 46, 49, 50-51, 54, 56, 59, Performance Assessment.</p> <p>7. Systems, knowledge of social, organizational and technical systems and an individual's role in them, how society works, how business works, how to work in them, how to improve oneself and make suggestions to help the organization.</p> <p>Pages 1-4, 5-6, 18-19, 20-21, 23-24, 28, 31, 32-33, 36, 37, 38, 39-41, 42, 47-48, 58, Performance Assessment.</p> <p>8. Occupational skills, the ability to select, maintain and use tools and equipment related to specific job tasks.</p> <p>Pages 9, 10-11, 12, 13, 18-19, 22, 26, 27, 39-41, 42, 43, 44, 51.</p>
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